**The Austin Bailey Foundation**

**Local Charities Grant Application**

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| **Section 1 Details of organisation** |
| **Name of charity**  |  |
| **Address including postcode** |  |
| **UK Charity or CIC Number** |  |
| **Patron and/or trustee names** |  |
| **Contact name for grant** |  |
| **Telephone number** |  |
| **E-mail address** |  |

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| **Section 2 Purpose and main beneficiary group** |
| **Briefly describe the main purpose of your charity. Maximum 150 words.**  |
| **In order of priority, please select a maximum of three from the list below identifying your main beneficiary group.** |
| Asylum seekers & refugees |  | Chronic medical |  |
| Community: children, young people, families |  | Community: disadvantage, poverty |  |
| Community: education/unemployment |  | Community: entertainment/recreation |  |
| Disability |  | Drug/substance abuse |  |
| Elderly |  | Mental health and well-being |  |
| Music and the arts |  | Prisoners/probation |  |
| Other: please specify |  |  |  |
| **Describe how you assist your main beneficiary group/s. Maximum 250 words.** |
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| **Section 3 Grant funding request** |
| **Briefly describe the project or activity for which you are requesting funding.** |
| **Where will the project/activity take place?** |
| **Over what period of time?** |
| **How many people do you expect to benefit from the funded activity?** |
| **How much funding are you requesting?** |
| **What percentage of the funding will be used for management and administration?** |
| **Any additional important information to help the decision-making process.** |

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| **Section 4 Financial information****Please provide the following figures from your most recent annual accounts.** |
| **Total income** |  |
| **Annual expenditure including staff, office, governance, fundraising and administrative costs** |  |
| **Total expenditure on charitable activities including staff costs where directly involved in the charitable activities** |  |
| **Number of staff (including full and part- time)** |  |
| **Restricted reserves** |  |
| **Unrestricted reserves** |  |
| **Designated reserves (if you have designated any of your reserves, please explain)** |  |
| **If you are applying as a local branch of a national organisation that has large reserves, please explain whether and to what extent you are able to access these funds for your work in the Swansea/Neath Port Talbot area.** |
| **Any other information you would like us to know about your reserves including any significant changes since your last annual accounts** |
| **Date of annual accounts** |
| **Please attach a copy of your most recent account or a link to where a copy may be found.** |

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| **Bank Account Details**  |
| If you are successful in obtaining a grant, it will be paid by BACs. Please provide: |
| **Bank Name** |
| **Bank Sort Code** |
| **Account Name** |
| **Account Number** |

 **Please tick to confirm that you agree that information about your grant award and project can be used on the Austin Bailey Foundation website and in social media posts.**

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| **How did you hear about the Austin Bailey Foundation, e.g. social media, SCVS, NPTCVS, website, other (please specify)?** |
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| **Signature** | **Date** |

**Please complete all details as requested within the maximum word limits.**

**Applications for Swansea local charities should be e-mailed to localcharities@**

**austinbaileyfoundation.org.**

**If you have any questions or would like to discuss your request before submission, please see the “Contact Us” section of the website for e-mail addresses of the Austin Bailey Foundation Trustees.**

**September 2022**